

SHELF GALA STALL BOOKING FORM

Saturday 1st July 2023

| | | | |
|---------------------------------|---------------------------------------|--|----------------------|
| ORGANISATION | <input type="text"/> | | |
| CHARITY NO. (Must be filled in) | <input type="text"/> | | |
| NAME & ADDRESS | <input type="text"/> | | |
| OF CONTACT | <input type="text"/> | | |
| | <input type="text" value="POSTCODE"/> | | |
| CONTACT TELEPHONE | <input type="text"/> | ONSITE MOBILE (For use on Gala day) | <input type="text"/> |
| E-MAIL | <input type="text"/> | | |
| WHAT ARE YOU SELLING? | <input type="text"/> | | |

PLEASE READ SHELF GALA TERMS AND CONDITIONS ON SEPARATE SHEET

CHARITY AND ORGANISATION STALLS

Single 3m Frontage Stall £20.00

(You may bring a Gazebo (max. size 3m x 3m)

(Tables: please enquire about availability)

Any queries please phone 07923 343672 (After 5pm)

or email: shelf.gala@outlook.com

NO PARKING OF CARS CAN BE ALLOWED ON THE FIELD BETWEEN 11.00AM AND 4.30PM. CARS MUST BE PLACED IN THE CAR PARK. IF CAR PARK IS FULL SEE STEWARDS.



**NO ALCOHOL TO BE OFFERED
AS RAFFLE OR TOMBOLA
PRIZES ON ANY STALL!**



**NO STALL/TRADE WASTE
TO BE LEFT AT SHELF GALA**

FULL AMOUNT SHOULD BE RETURNED WITH THIS FORM BY 20th May 2023.

I have read and accept the terms and conditions of Shelf Gala Committee 2023 (see separate sheet)

SIGNED

DATE

**Completed forms including payment to be returned by 20th May 2023 to:
Jonathan Kerry, 12 Aydonway, Shelf, Halifax HX3 7QA or email: shelf.gala@outlook.com**

PLEASE NOTE: Any cancellation of stalls after 1st June, no refund will be given.

WAYS TO PAY

(Please do not make payment until you have received confirmation of booking)

CHEQUE

Made payable to "Shelf Gala"
with name of person or organisation
on the back.

BANK TRANSFER (BACS)

Shelf Gala Account details:
Sort Code: 40-23-05
Account No.: 52151669
Name: Shelf Gala & Committee
*Please use your name / organisation
as a reference.*

For confirmation of booking please enclose a SAE or provide an e-mail address.

For Shelf Gala Committee use only

Approved:

Date:

Fee Paid: YES NO

Signed:

Stall Terms and Conditions Shelf Gala 2023

MAY WE RESPECTFULLY ASK YOU TO OBSERVE AND REMEMBER THE FOLLOWING POINTS.

GALA FIELD

- Because of past experiences, we must again insist that NO drinking glass containers be handed to the public. Our reason for this is the danger to the children who use the playing field from any glass left on the grass.
- **No bottles or cans of alcoholic beverages to be offered as raffle or tombola prizes on any stall.**
- Raffle and tombola tickets should be sold from your stall only and not around the field.
- Any cancellation of stalls after 1st June, no refund will be given.
- The Gala Committee reserve the right to refuse any activities we feel are unsuitable.

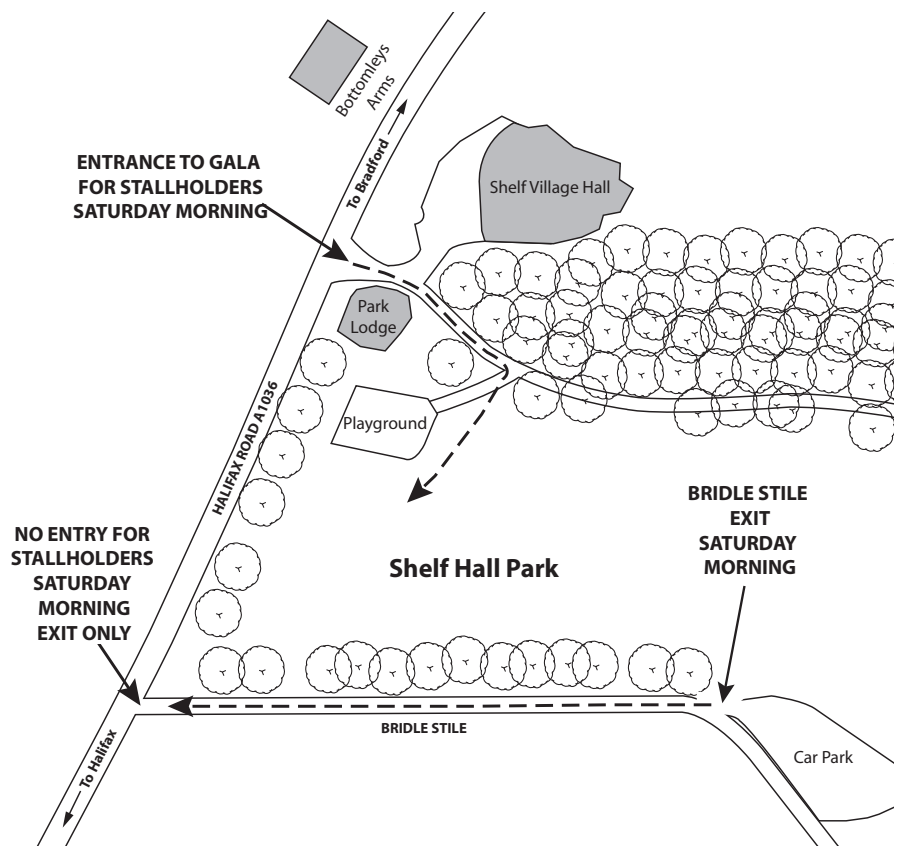
PLEASE NOTE: Stallholders cannot distribute leaflets around the gala. You can have them on your stall if you want and then only people who want them will take them.

ENTRANCE AND EXIT FOR STALLHOLDERS ON GALA DAY:

On the day of the Gala, entrance to the gala field will be via Lodge Gate (adjacent to Shelf Library) and not Bridle Stile as previously used (see map on right). Exit for cars etc from the gala field after set up will be via the gate at the bottom of Bridle Stile, making it a one way system on the morning of the gala. When the Gala has finished, exit will be via both the Lodge Gate entrance and the Bridle Stile entrance at the discretion of the Stewards, depending on time and congestion etc.

PLEASE NOTE: No parking or movement of vehicles is allowed on the field between 10.30am and 4.30pm. Vehicles must be placed in the car park. If the car park is full stallholders cars can be parked down the road to bowling green within the park (see a steward).

The Library Gate will be open at 8.30am. Please move cars to car park as soon as unloaded. Last entry for stallholders cars will be 10.15am. All cars must be off the Gala Field by 10.30am.



STALLHOLDERS PLEASE NOTE – TRADE WASTE:

**YOU ARE RESPONSIBLE FOR REMOVAL OF YOUR OWN RUBBISH/WASTE FROM SHELF GALA.
No trade waste/stall waste to be placed in or around the dustbins, litterbins or skip.**

IF FOUND DEPOSITING TRADE WASTE YOU WILL NOT BE INVITED TO NEXT YEAR'S GALA